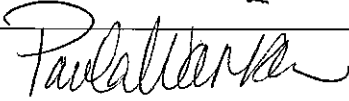


Catholic Charities Disabilities Services	
Agency Standard and Procedure	
<b>Standard Category</b>	Quality Assurance
<b>Standard Title</b>	Individual Protections
<b>Regulations</b>	14NYCRR 633
<b>Original Issue Date</b>	03/23/2012
<b>Latest Revision Date</b>	2/9/2023 10/21/2025
<b>Number of Pages</b>	1
<b>Attachments</b>	
<b>Approved by:</b> Paula Warika, Executive Director	

**Standard:**

Catholic Charities Disabilities Services (CCDS) places great importance on enhancing the lives and welfare of the individuals it serves. Therefore, the agency has developed a number of standards, policies and procedures to ensure that these individuals are supported to be safe and free from exploitation.

**Procedure:**

*In compliance with law and regulation, CCDS will maintain standards and procedures in the following areas:*

- 1) Rights and responsibilities of individuals served, including but not limited to the protection of civil and legal rights, protection from discrimination, confidentiality, grievance process and limitations of rights.
- 2) Supervision of staff;
- 3) Conduct of staff while functioning in a work related capacity;
- 4) Training of staff including human growth and development, characteristics of individuals served, abuse prevention, incident reporting, safety and security procedures, and universal precautions;
- 5) Incident Management;
- 6) Provision of services;
- 7) Consent for services, medical treatment, withdrawal of life sustaining treatment, sexual activity, research and the establishment of a health care proxy;
- 8) Management of personal funds;
- 9) Management and administration of medication in residential programs; and,
- 10) Background checks of prospective employees.